



Office of the Dean

AddRan Non-Tenure-Track Faculty Summer Instructional Development Grants

Purpose. AddRan Summer Instructional Development Grants provide funds to support selected AddRan non-tenure-track faculty engaging in activities designed to enhance instruction, such as:

- Attend a meeting, conference, seminar, or workshop
- Engage in new course development
- Participate in pedagogical or technological training
- Purchase software or equipment that enhances instruction
- Support scholarship of teaching and learning

Eligibility. Open to full-time, non-tenure-track faculty with the rank of Instructor, Instructor II, and Senior Instructor in AddRan College. Faculty members may not have both a Junior Faculty Summer Research Program award and a Summer Instructional Development Grant in the same year. Priority will go to those who have not previously received a Summer Instructional Development Grant, though previous awardees may apply for a second award.

Award. The Dean will make awards of \$2,500. The funds will be transferred from the Dean's Office to the awardee's home department after June 1 (the start of the new fiscal year). Awardees will submit reimbursement forms to their department. Awardees may teach a summer class but are restricted to one class in one of the regular summer school sessions, contingent upon departmental need and the availability of funding for summer school classes.

Application. A full proposal is required from each applicant and shall include an updated CV and a two-page narrative which describes the project and its significance, the activities related to the project, a timetable for the work, and anticipated results/outcomes. *The application deadline is the first Monday in March.* Submit all materials combined in a single PDF document to Dr. Peter Worthing (p.worthing@tcu.edu).

Evaluation. The AddRan Dean's office will review and evaluate the applications based on the overall merit of the project with consideration for the aforementioned priorities. Notification of awards will take place before April 15.

Reporting. A final project report is due to the Dean's office no later than the end of October of the same year of the award. The report should describe the awardee's activities during the grant period and the accomplishments that resulted. Awardees should share their report with their department chair.